



Bryant University

CENTER FOR TEACHING EXCELLENCE

The information below is an example of language and resources you may want to include on your syllabus. The first section includes language you may copy and paste into your syllabus. The last section lists other topics you may want to consider including. For examples of or guidance on sample language for these topics, please contact the Center for Teaching Excellence (cte@bryant.edu).

RESOURCES AND POLICIES:

Academic Policies and Procedures

All Bryant University students are responsible for complying with the rules, regulations, policies, and procedures contained in the **Academic Catalog**, as well as those in other official University publications (e.g. Student Handbook) and announcements which may be issued from time to time. To review academic policies and procedures, including those that address academic honesty and grievance procedures, please visit

<https://catalog.bryant.edu/undergraduate/academicregulationsandpolicies/>

ACE/Writing Center

Bryant University's Academic Center for Excellence (known on campus as ACE) offers a variety of free support services – from math tutoring to writing assistance – to students of all levels and majors. Peer tutors are trained and certified by The College Reading and Learning Association. The Writing Center (located in ACE) offers students help with generating ideas, organizing thoughts, and improving style and grammar. ACE is located on the ground floor of the Unistructure in the Academic wing, room 275. Contact (401) 232-6746 or email ace@bryant.edu to set up an appointment. Visit <https://www.bryant.edu/academics/academic-support> for more information.

Office of Accessibility Services and Academic Accommodations

The Office of Accessibility Services (OAS) strives to provide wholistic support for students with disabilities and educate the campus community about disability through information sharing and purposeful dialogue.

Professors at Bryant University will provide equal access to the physical classroom and all course material as required by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the ADA Amendments Act of 2008.

Accommodations will be implemented as approved by the Office of Accessibility Services (OAS). Students who plan to request accommodations, or simply want to explore OAS services, may use this [link https://info.bryant.edu/accessibility-services](https://info.bryant.edu/accessibility-services) to learn more.

Please contact Marie Saddlemire, Director of Accessibility Services at 401-232-6532 or Robin Bessette, Assistant for the Academic Center for Excellence and Accessibility Services at 401-232-6439 for further information.

The **PwC Center for Diversity and Inclusion (CDI)** comprises the Intercultural Center, Hochberg Women's Center, and Pride Center. The CDI is dedicated to modeling inclusive behaviors that recognize and value the unique experiences and contributions of diverse individuals; building positive relationships to facilitate multicultural competence; collaborating with campus partners to create a safe, supportive and empowering community for diverse perspectives; and enriching the campus culture through education, outreach, and advocacy.

The CDI is located on the second floor of the Fisher Center. Contact (401) 232-6946 or cdiversity@bryant.edu. Visit <https://info.bryant.edu/pwc-center-diversity-inclusion>

- The Intercultural Center (ICC) is a hub for international and domestic multicultural students offering a range of enriching programs and activities. The ICC staff advocates for international and multicultural students and groups.
- The Gertrude Meth Hochberg Women's Center is dedicated to enhancing the quality of life of women on campus and beyond. Programs and services range from advocacy and education to entertainment. It's also home to Bryant's Alliance for Women's Awareness. The Hochberg Women's Center is located on the second floor of the Fisher Student Center. Contact (401) 232-6854 and Advocacy Helpline (401) 238-4209. Contact (401) 232-6946.
- The Pride Center is a safe space for Bryant community members to explore LGBTQ+, ally, and related issues. Here you can find resources and information, such as directories and hotlines. The Pride Center also offers the Safe Zone program to nurture a more open, affirming, and safe community for LGBTQ-identified individuals and their allies. The Pride Center is located on the second floor of the Fisher Student Center. Contact (401) 232-6854 and Advocacy Helpline (401) 238-4209.

The **Interfaith Center and Campus Ministry** provides experiences that build understanding and respect within the Bryant community. Through the academic year they offer services and events representative of diverse faith traditions and religions. The Interfaith Center is also a resource to students, faculty, and staff of all faiths interested in initiating programs and creating opportunities.. Advisors and chaplains are available to all members of the University community as sources of support, guidance, and spiritual development and integration. The Interfaith Center is located in the Machtley Interfaith Building located between the Library and the Fisher Center. Contact (401) 232-6553.

Counseling Center

The Office of Counseling Services provides a place for students to discuss adjusting to college life and mental health in a private and confidential setting. Counseling helps students cope with challenges and make sound decisions. Students who are experiencing serious emotional difficulties, or who require specialized or longer-term treatment, can receive referrals to professional services off campus. Services are free of charge. The staff follows strict professional codes of confidentiality. Counseling records are not part of University records. We are located in the John H. Chafee Center, across the street from the Unistrukture and Koffler. Appointments are recommended. To make an appointment, the Office of Counseling Services can be reached by phone at 401-232-6045, or email us at bc@bryant.edu, or stop by.

Library

The Douglas and Judith Krupp Library is located in the Bello Center for Information and Technology. The library is a hub of academic, research, and student success support touting staff and professional librarians with expertise in a variety of disciplines, pedagogies, and technologies. The library is home to many online and physical print and multi-media resources which can be located via the library website: <https://library.bryant.edu>

Library staff members are available to the Bryant community via in-person, chat, phone, text, email, and video conferencing. For more information on library and teaching partnerships visit the library's [Research and Instruction Services](#) guide or email refdesk@bryant.edu

Members of the Armed Forces

If you are a veteran, on active duty or in the reserves and an aspect of your present or prior service makes it difficult for you to fulfill the requirements of the course, please keep me informed about your situation and I will work with you. I realize that you are in a unique situation as a member of our community, the community in which you serve(d) as well as the obligations you have outside of both and have little to no control over certain things including: prompt benefits processing, VA appointments, training schedules, deployments, and other aspects of service. For campus resources for veterans, service members, and families please contact Kerri Forbes at (401) 232-6512 or kforbes@bryant.edu

The **Student Handbook** is a guide to policies and procedures you are expected to adhere to as a student at Bryant University. University policies on harassment, hazing, hate speech, and other behaviors are found within this document. The Student Code of Conduct is located in this document and contains pertinent information about student life at Bryant and outlines the responsibilities and expectations for each Bryant student and community member. It is important that you become familiar with this document as it will provide you with information and answer many questions you may have about the University and the University's behavioral expectations. Please visit <https://studenthandbook.bryant.edu/>

Student Rights and Responsibilities

The rights of freedom of speech, association, thought, and privacy of the Bryant University student are the same as the rights of any other citizen. However, as a member of the University community, the student accepts certain responsibilities when they come to Bryant University. While it is impossible to list every right and responsibility, some of the more important ones are included here. Questions or concerns in this area should be directed to the Office of the Dean of Students at (401) 232-6046.

<https://catalog.bryant.edu/undergraduate/rightsandresponsibilitiesofstudents/>

TITLE IX

Bryant University is committed to providing an inclusive and welcoming educational and working environment for all members of its campus community. Consistent with these values and applicable law, including Title IX, the Clery Act and the Violence Against Women Reauthorization Act of 2013, the University maintains a comprehensive program designed to protect members of the University community from discrimination on the basis of sex or gender, which includes sexual misconduct such as sexual harassment and sexual assault, stalking and intimate partner violence.

The University's policy on sexual misconduct is part of its broader prohibition against harassment or other discrimination on the basis of race, color, national or ethnic origin, sex, sexual orientation, gender identity, transgender status, gender transition, religion, disability, age, genetic information, marital status, or protected veteran status. This commitment to non-discrimination applies to admissions, financial aid, academic matters, career services, counseling, housing, employment policies, scholarship programs, medical services, and all other programs and activities available at Bryant.

This policy applies to all members of the Bryant community, including students, faculty, staff, and trustees, as well as all vendors, contractors and third parties who provide services to Bryant or visit Bryant facilities. Visit <https://www.bryant.edu/campus-and-community/culture-respect-and-inclusion/title-ix-and-sexual-misconduct> for more information. Below are both confidential and non-confidential resources available on campus:

- **Title IX Coordinator (not confidential)**
Meaghan Trayner, Associate Director, Human Resources, mtrayner@bryant.edu, (401) 232-6015
- **Advocacy Helpline (confidential) – (401) 258-4209:** A 24/7 support network of Bryant staff members who are trained to assist victims of sexual assault. The network provides support, information, and assistance in attaining medical attention. When you get support, you do not have to pursue any specific course of action and no action will be taken unless you choose to do so.
- **Office of Counseling Services (confidential) – (401) 232-6045:** Clinicians provide confidential crisis support and follow-up appointments for Bryant students. All conversations are kept confidential within professional and legal guidelines.
- **Health Services (confidential) – (401) 232-6220:** Clinicians provide on-site medical care, testing and treatment for Bryant students. All medical information and treatment are kept confidential within professional and legal guidelines.

- **Department of Public Safety (not confidential) – emergency response (401) 232-6991:** Emergency response available 24 hours a day, 7 days a week. You may also direct complaints to Public Safety's administrative number, (401) 232-6001.
- **Office of Campus Ministries (confidential) – (401) 232-6712:** Chaplains are available for counseling and support. Call to make an appointment.
- **Residential Life (not confidential) – (401) 232-6140:** Provides a crisis response system which includes on-call administrators.
- **Gertrude Meth Hochberg Women's Center (not confidential) – (401) 232-6854:** Provides support, information, and education for the Bryant campus community.

OTHER STATEMENTS, ACKNOWLEDGEMENTS, AND PHILOSOPHIES TO CONSIDER:

- Academic Honesty
- Basic Needs
- Course Content
- University Covid Policy
- Diversity, Equity, Inclusion, Belonging
- Face-to-Face Classroom Guidelines
- Land Acknowledgement
- Remote Learning and Video Guidelines and Expectations
- Respectful Discussion
- Teaching Philosophy
- Technology and Accessibility
- Value Statement