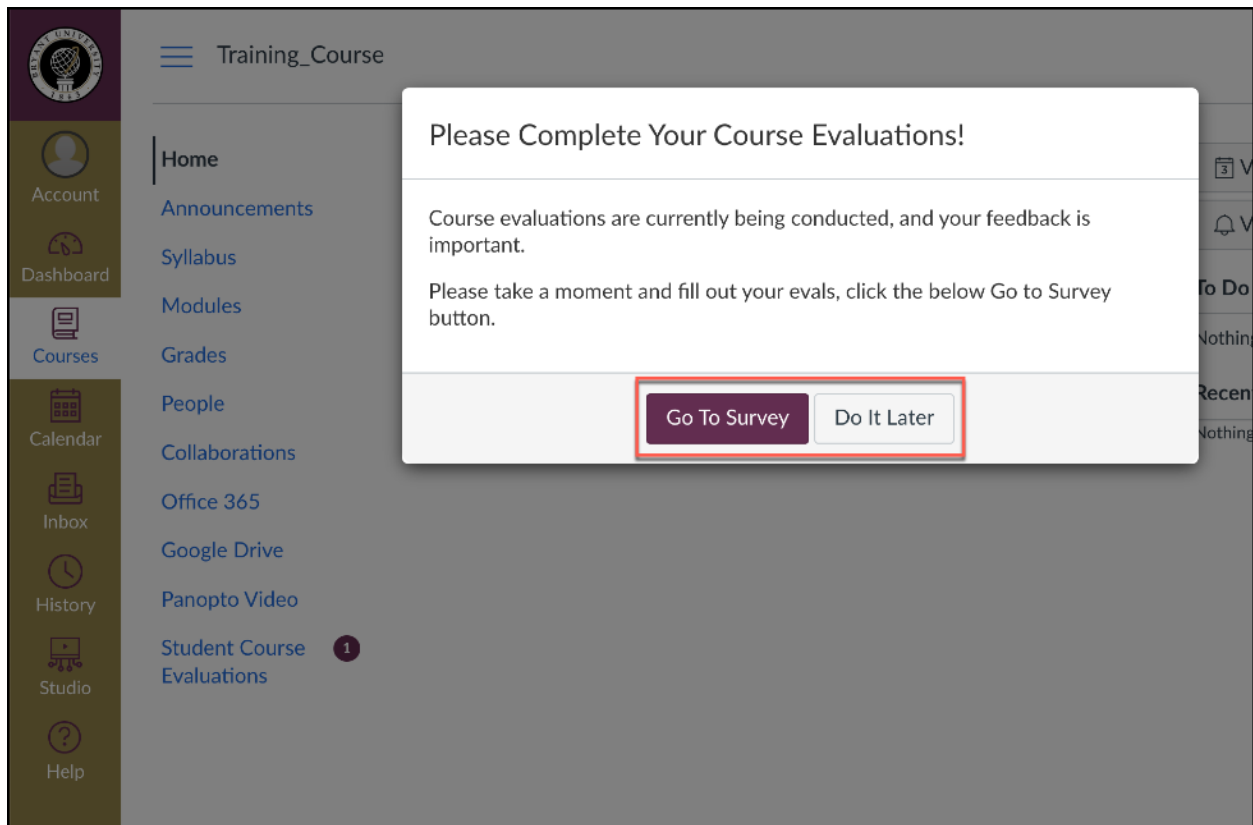


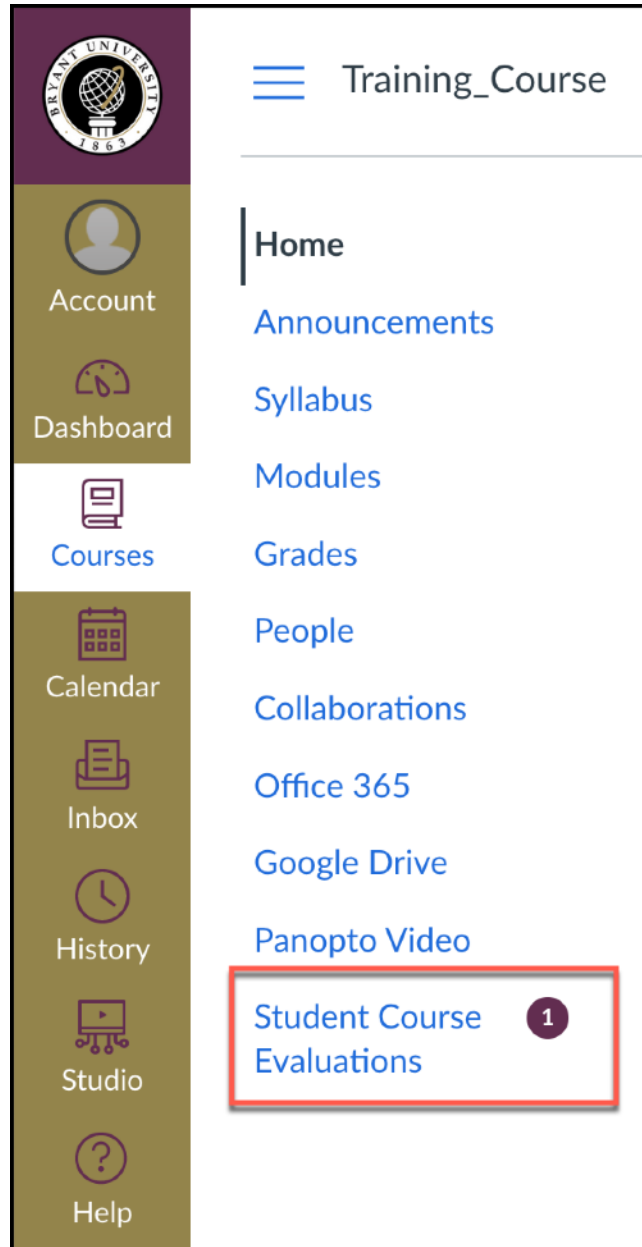
# Access Course Evaluations in Canvas

The document will show you how to access the course evaluation system in Canvas.

- **Log into Canvas** using the Canvas portal - <https://canvas.bryant.edu>.
- **Enter** a course.
- Upon entering a course that has an available survey to take, **you will be prompted with the the message indicated in the screenshot below.**
- To take the survey, click the **Go To Survey** button.
- If you wish to do the survey at another time, click the **Do It Later** button.



- If you decided to take the survey later, but change your mind, **you can access the survey by clicking on the Student Course Evaluations menu link.**
- This link, like the pop-up message, **will only appear in the course when a survey is available.** Otherwise, the menu link is hidden.



- When you enter the survey, **all questions will be presented to you within the Canvas window.**
- Once you have answered all questions, **click Submit.**

The screenshot shows the Canvas LMS interface. On the left is a navigation sidebar with icons for Home, Account, Dashboard, Courses, Calendar, Inbox, History, and Studio. The main content area is titled 'Training\_Course > Training Course'. Below the title is a header for 'Canvas Integration Test' with the subtitle 'Training\_Course : Training Course'. A progress bar is visible below the header. The main question is 'Did the Integration Work?' with two radio button options: 'Yes' and 'No'. At the bottom right of the question area, there are three buttons: 'Exit', 'Save & Exit', and 'Submit'. The 'Submit' button is highlighted with a red rectangular box.

- You will be prompted again to **confirm your submission.**
- **Click Submit.**

The screenshot shows a 'Confirm' dialog box with a close button (X) in the top right corner. The dialog contains the following text: 'Canvas Integration Test', 'Training\_Course : Training Course', and 'Stephen Payne'. At the bottom right of the dialog, there are two buttons: 'Cancel' and 'Submit'. The 'Submit' button is highlighted with a red rectangular box.

- You will be shown a **confirmation box** with the date and time you **completed the evaluation**.

**Canvas Integration Test**

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**Training\_Course : Training Course**  
Bryant University  
Starts 6/10/2021 8:00 AM - Ends 6/30/2021 10:00 PM

**Completed on 6/10/2021 3:37 PM**